



JOIN OUR TEAM

SOURCING SPECIALIST



Calgary or Montreal



Full-Time Permanent

ABOUT ETCH

ETCH Sourcing is a fast-growing, Canadian based managed services provider that specializes in Strategic Sourcing, Category Management, procurement processes and tools. We work alongside our clients to identify opportunities for improvement and create a transformation that meets and exceeds our clients' needs. At ETCH, we believe in creating an innovative and inclusive work environment that focuses on people, passion, and performance, which drives the way we work alongside our clients and train the next generation of sourcing talent. Our vision is to drive change and growth throughout the industry and to create lasting value.

OVERVIEW

We are looking for a Sourcing Specialist to join our team in Calgary and Montreal! As a Sourcing Specialist, you will work closely with the ETCH team and our client to deliver sourcing projects and drive value for our clients. We embody our values of people, passion, and performance in every interaction, exceeding our clients' expectations. In this role, you will work closely with our clients to understand their procurement policy and support with activities such as, but not limited to contract management, sourcing events, sourcing strategies, and category strategies.

RESPONSIBILITIES

Deliver on client mandates, which includes but is not limited to:

- Execute contracts, renewals, and terminations
- Negotiate contracts and manage contracts
- Support sourcing and category strategies
- Build and execute RFX based on clients' needs
- Build strong relationships with clients and suppliers

Be a part of the ETCH family :

- Partake in training sessions and share your expertise
- Be involved in team events and socials
- Represent ETCH through our values of people, passion, and performance

Thrive in a fast-paced environment, being a part of both the ETCH team and embed in clients' teams

QUALIFICATIONS

- Bachelor's degree (preference for Business)
- 1-3 years of Strategic Sourcing or Sales experience
- Creative problem solver
- Ability to navigate through uncertainty
- Excellent written and oral communication skills
- Strong interpersonal skills
- Strong desire to learn, create value and have fun!

APPLY ATcontact@etchsourcing.com